

TO ALL HAVERFORD TOWNSHIP RESIDENTS

PUBLIC NOTICE – SEPTEMBER 4, 2018

The Board of Commissioners of the Township of Haverford is seeking individuals to serve in the following positions beginning January 2019:

TOWNSHIP SOLICITOR

CIVIL SERVICE SOLICITOR

TOWNSHIP ENGINEER – Township Manager Appointment

All solicitor applications must be sent to:

BY MAIL TO: Lawrence J. Gentile, Township Manager
1014 Darby Road
Havertown, PA 19083

BY EMAIL TO: reorg@havtwp.org

**ALL SOLICITOR APPLICATIONS MUST BE RECEIVED
NO LATER THAN 4:00 P.M. ON FRIDAY, NOVEMBER 16, 2018**

In addition, the Board of Commissioners is seeking individuals to serve on the following Boards, Committees and Commissions beginning January 2019:

CABLE TV	1 position
ENVIRONMENTAL ADVISORY COMMITTEE	9 positions
FRIENDS OF THE GRANGE	3 positions
HEALTH ADVISORY BOARD	1 position
HISTORICAL COMMISSION	3 positions
HUMAN RELATIONS COMMISSION	3 positions
ICE RINK ADVISORY BOARD	5 positions
LIBRARY BOARD	3 positions
PARKS AND RECREATION	1 position
PLANNING COMMISSION	1 position
RHM SEWER AUTHORITY	1 position
SENIOR CITIZENS' ADVISORY COUNCIL	1 position per Ward (appointed by each Ward Commissioner)
VACANCY COMMITTEE	1 position
VACANCY PROPERTY REVIEW COMMITTEE	1 position
ZONING HEARING BOARD	1 position

The Board of Commissioners has adopted the following requirements and procedures, which apply to applicants for all Boards, Committees and Commissions (excluding the Senior Citizens Advisory Council):

- 1) All applicants, including applicants seeking reappointment, must contain the following required submissions:
 - a. The applicant's name, address, phone number and email address;
 - b. A cover letter or cover email listing each Board, Committee or Commission on which the applicant seeks an appointment or reappointment;
 - c. A concise statement (no more than one typed page) summarizing why the applicant seeks the appointment or reappointment; and,
 - d. A resume or other summary of the applicant's experience.
- 2) All applicants, including applicants seeking reappointment, must appear for a 15-minute interview, to be scheduled by the Board of Commissioner
- 3) Any applicant or incumbent who does not appear for an interview without good cause shall not be considered for appointment or reappointment.

ALL APPLICATIONS, INCLUDING ALL REQUIRED SUBMISSIONS, MUST BE SENT TO:

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 Havertown, PA 19083**

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Applications for the Environmental Advisory Council and Senior Citizens Advisory Council should be sent directly to the Ward Commissioner.

**TOWNSHIP OF HAVERFORD
Lawrence J. Gentile, Township Manager**