



# Agenda

## HAVERFORD TOWNSHIP

### Shade Tree Commission

Location:

1014 Darby Rod, Havertown PA 19083Township

Building, Room C

**January 24, 2022 @ 7:30 pm**

1. Approval of December minutes
2. Plan Review, if any
3. Election of officers for 2022
4. Tree City Application
5. 2022 Goals
6. Sample tree plan spreadsheet
7. New Items

#### 2022 Meeting Calendar

January 24 : Room C

February 28 : Room C

March 28

April 25

May 23

June 27

July 25

August 22

September No meeting, Jewish Holiday

October 24

November 28 : Room C

December No meeting, Xmas holiday



## Minutes for Monday, January 24, 2022

Meeting took place in the Township Building, 1014 Darby Road, Haverford PA 19083, meeting room C.

Meeting was called to order at 7:30 p.m. by Mark Pennington.

Commission Members Attending: Mark Pennington, Paul Davit, Jonathan Alderson, Jim Stephens, Doreen Alvarez Saar; Andrew Mink (by phone), Joe Celia (for selection of officers)  
Absent: Panos Kalogeropoulos  
Public Attendees: None

1. Selection of new Commission Officers. Paul Davit was nominated for chair. A vote was taken and Paul was unanimously selected. Doreen Saar volunteered for Vice-chair and Jim Stephens volunteered for Secretary.
2. The minutes of the December meeting were reviewed and approved.
3. A question was raised about who would be responsible for collecting the assessed fees for tree removal from reviewed site developments. It was stated that the Codes enforcement office, Joe Celia, would be responsible for this.
4. A Tree Replacement Assessment Record to be used by developers was presented by Jim Stephens. Amendments were suggested. This Record will be amended and represented at the next meeting.
5. Paul Davit reported that the Tree City application was completed in time and sent to Arbor Day. There was discussion of posting Tree City signs around the township to publicize this accomplishment. We know of one now up on Darby Rd. from last year. This application will have to be done every year. Doreen Saar will take over this project. 2022 numbers will be

used for 2023.

6. The committee discussed goals for 2022. These included.
  - a. Spring tree giveaway date was selected to be April 30, 2022, the day following Arbor Day. Trees will be obtained again from The Tree Authority at a cost of approximately \$50/ea. Jonathan Alder will order 100 trees as last spring. We will get 10 each of 5 different flowering trees (Dogwood, redbud, etc) and 10 each of 5 different shade trees (Oak varieties, Tulip, etc). There was discussion of asking people to pay \$10/tree to try to get more serious commitment from interested people related to the problem of no-shows last year. No decision was made about this.
  - b. We will consider a tree giveaway in the fall.
  - c. Township tree inventory. Doing an inventory of trees on public land in the township was discussed. This would include street trees, public land including parks and PECO right of ways. Andrew will follow-up with PECO.
  - d. Marketing the work and goals of the Shade Tree Commission in the township. Use of township newsletters and building a website were discussed. Refer to item 7 on the December 2021 meeting minutes for other ideas discussed previously.

The meeting ended at 8:45pm.

The next meeting is scheduled for Monday, February 28th at 7:30.

Respectfully submitted,

*Jim Stephens*, secretary



# Agenda

## HAVERFORD TOWNSHIP

### Shade Tree Commission

**February 28, 2022 @ 7:30 pm**

**Location:** Township Building, Room 201C  
1014 Darby Road, Havertown PA 19083

**Agenda Items:**

1. Public Comments (if any)
2. Plan Reviews (as required)
  - 1801 Manor Road
  - 302 Kathmere Road
3. Approval of Minutes from January 28
4. 2021 Annual Report to Board of Commissioners
5. Tree City USA Application Update
6. Spring Tree Giveaway Update
7. Discussion Items:
  - EAC/Tree Tenders/Shade Tree Task Force
  - Model Template for Plot Plans
  - Revise Approved List of Township Trees
  - Township Tree Survey/Inventory
8. Marketing ideas:
  - Township Newsletters: 2/4 (April - July), 6/3 (Aug – Nov), 10/7 (Dec - March).
  - Haverford Twp Day / Earth Day
  - “Friends of Shade Tree” website
9. New Business (if any)

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**2022 Meeting Calendar: 4<sup>th</sup> Monday of Month @7:30pm**

~~January 24~~

February 28

March 28

April 25

May 23

June 27

July 25

August 22

September: No meeting, Jewish Holiday

October 24

November 28

December: No meeting, Christmas Holiday

**All meeting attendees are required to wear a mask.**



## Minutes for Monday, February 28, 2022

Meeting took place in the Township Building, 1014 Darby Road, Haverford PA 19083, meeting room C.

Paul Davit called the meeting to order at 7:30 p.m.

Commission Members Attending: Paul Davit, Mark Pennington, Jonathan Alderson, Jim Stephens, Doreen Alvarez Saar, Panos Kalogeropoulos and Joe Celia  
Absent: Andrew Mink

### Public Attendees:

- Developer of 1801 Manor Rd site, Vince Sposato of Sposato Builders, Newtown Square PA 19073. Approximately 30 people from the neighborhood including the owner of the 1801 Manor property.
- Developer of 302 Kathmere Rd site, Vince Sposato (presentation by Chris Yohn, engineer) Sposato Builders, Newtown Square PA 19073. Approximately 30 people from the neighborhood were in attendance.

1. The developer of 1801 Manor Rd presented the plan.
  - a. Neighbors expressed various concerns about the plan. There were public comments from neighbors Mike Dolan, Joanne Pittman, Doug Pittman, Rebecca Burnett:
    - i. This lot has been allowed to remain open space for years. Neighbors have enjoyed the space as a play area and appreciated the benefits and beauty of the trees: they are upset about the removal of the large trees.
    - ii. Can changing the footprint of the house on the lot or shifting the driveway help to preserve trees on the property?
    - iii. There was a 48" DBH Oak tree on the west boundary of the property that does not appear in the plan. This tree was severely pruned by PECO. It was taken down in August 2021, before there were plans to develop the property (according to property owner Kathy Molloy). Joe Celia confirmed that at the time of the oak was removed, the Heritage Tree statute had not been approved and therefore a permit for removal was not mandated.

- iv. Neighbors requested that, if possible, some of the replacement trees be planted in the neighborhood.
    - b. The developer reported that perc tests had been done on the property and the only for a drainage basin was under the magnolia tree in the front of the property; this statement was confirmed by Joe Celia. The developer reported that the Planning Commission was waiting on approval for a recommendation from the Shade Tree Commission on tree removal and replacement. This statement was confirmed by the neighbors.
    - c. Shade Tree Commission (STC) made the following comments.
      - i. Concerns were expressed over the removal of the 24" blue spruce and the Holly next to it, as both appeared to be in good condition. The developer reported the spruce tree had been cut back by PECO and the developer was not sure the tree could be saved as foundation excavation would come very close to its root system. Developer agreed to make every effort to save this tree but could not guarantee it's survival. It was noted that changing the footprint of the might help preserve these trees. An option for replacement trees at the front corners of the property was also made.
      - ii. The STC recommended that the developer review the plan, attempt to make the suggested changes and resubmit the plan at a future meeting. It was also recommended that the developer meet with the neighbors and discuss the plans with the neighbors before the plans were finalized.
- 2. The engineer for the 302 Kathmere Rd. site (Chris Yohn) presented the development plan.
  - a. Public comments: One neighbor said that he wanted the trees removed because they were nothing but trouble. Whenever there were wind storms, branches came down and made a mess.
  - b. Shade Tree Commission (STC) made the following comments.
    - i. Since the 39" Walnut appears healthy and is on the border of the property, why does it need to be removed? The engineer responded that the arborist had recommended removal as it was leaning severely towards toward the adjacent house.
    - ii. It was noted that approximately 29 cedar (?) trees (between 8 and 12" diameter at the base) had been recently removed on the front and side borders of the property. These trees did not appear on the plan: should these trees be counted in the replacement ratio? It was decided, taking into consideration Joe Celia's opinion about the statute governing the public sidewalks, that the fact that the 8 trees along the front were overlapping the public space of the sidewalk justified removal. Further, the difficulty of quantifying the trees on the lateral border argued for removal without replacement.
    - iii. The STC decided that the 3 white pines and the 10" cedar, which had already been removed, would be considered in the replacement formula. This is a total of 73" DBH to be replaced on a 1:4 basis = 18" replacement DBH or 9, 2" trees. (9x\$250=\$2250) in fees to be paid by the developer.
  - c. The developer agreed to make the suggested changes in the plans, pay the replacement fee and resubmit revised plans to the Codes department for review.
  - d. The developer suggested that the replacement would be with 3" DBH trees rather than 2". STC encouraged, the developer in the reformulation of the plan, to find space on the lot to plant the trees.

3. Jeanne Angel (Tree Tenders) and Noel Smyth (EAC-Environmental Advisory Committee) met with the STC to discuss a proposal for planting more trees in the township thereby expanding the tree cover and providing the ecosystem benefits. Old trees are dying and not being replaced. People are removing trees and not replacing them.
  - a. Can the STC provide trees for such a project? The STC agreed to spend resources toward this end.
  - b. How can we get more people interested and engaged in this issue?
    - i. Better education. Providing better information before tree giveaways on an accessible website would improve the participation rate of people who were interested in planting a tree on their property.
    - ii. In the past Ward Commissioners had tree giveaways in their wards. Can we do this again? The STC would support an effort of this kind, which might make delivery in a local area easier. It was suggested that ward commissioners might create and provide to the STC lists of people who wanted trees.
    - iii. Other ideas:
      1. Arborists and landscape companies collaborate with tree replacement process.
      2. Realtors give new residents information about planting new trees. Possibly give a new tree to each new resident.
      3. Civic associations and civic councils could promote tree planting.
      4. Climate Action website could be used to promote tree planting.
      5. Peter Hickman, CREC, could promote tree planting at Earth Day event. Possibly give away trees there.
      6. A public meeting(s) to engage people and promote tree planting.
      7. Talk with Manor Road site's (above) neighbor group about spearheading a project of planting trees around that neighborhood.
4. Minutes of the January 24, 2022 STC meeting were reviewed and approved.
5. Other items on the agenda were postponed until the next meeting.

The meeting ended at 9:30 pm.

The next meeting is scheduled for Monday, March 28th at 7:30.

Respectfully submitted,

*Jim Stephens*, secretary



# Agenda

## HAVERFORD TOWNSHIP

### Shade Tree Commission

**March 28, 2022 @ 7:30 pm**

**Location:** Township Building, Room 201B  
1014 Darby Road, Havertown PA 19083

**Agenda Items:**

1. Public Comments (if any)
2. Plan Reviews (as required)
  - 1801 Manor Road (2<sup>nd</sup> review)
3. Approval of Minutes from February 28
4. Spring Tree Giveaway Update
5. Tree City USA Update
6. 2021 Annual Report to Board of Commissioners
7. Discussion Items:
  - Model Template for Plot Plans
  - Township responsibilities for planting and maintaining public trees
  - Revise Approved List of Township Trees
  - EAC/Tree Tenders Task Force
  - Earth Day: April 22
8. New Business (if any)

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**2022 Meeting Calendar: 4<sup>th</sup> Monday of Month @7:30pm**

~~January 24~~

~~February 28~~

March 28

April 25

May 23

June 27

July 25

August 22

September: No meeting, Jewish Holiday

October 24

November 28

December: No meeting, Christmas Holiday

**Face masks are now optional.**



## Minutes for Monday, March 28, 2022

Meeting took place in the Township Building, 1014 Darby Road, Haverford PA 19083, meeting room C.

Paul Davit called the meeting to order at 7:33 p.m.

Commission Members Attending: Paul Davit, Jonathan Alderson, Jim Stephens, Doreen Alvarez Saar, Panos Kalogeropoulos, and Joe Celia

Absent: Mark Pennington

### Public Attendees:

- Developer of 1801 Manor Rd site, Jim Bevan of Sposato Builders, Newtown Square PA 19073. Four people from the neighborhood.
1. The developer of 1801 Manor Rd presented the plan revisions.
    - a. Neighbors expressed various concerns about the planned development. There were public comments from neighbors Mike Dolan, Joanne Pittman, and Rebecca Burnett:
      - i. J. Pittman requested that two 3” trees, proposed by the developer, be planted on her property next door. This was acceptable to the developer and the STC.
      - ii. Neighbors requested that remaining replacement trees be planted in the neighborhood.
      - iii. Neighbors expressed various concerns about the planned development including the size of the house on the small lot and the removal of existing trees.
      - iv. A request was made that the developer try to make more effort to save the other trees on the lot. The developer agreed to attempt to save additional trees but could not guarantee success in all cases.
    - b. Shade Tree Commission (STC) made the following comments.
      - i. The proposed replacement Magnolia tree was not 3” DBH. To be 3” DBH it would have to be balled and in burlap. The developer agreed to plant the appropriate balled and burlap Magnolia.
      - ii. The Tartarian Maple suggested in the plan as a replacement is an invasive tree. It should be replaced with Red Maple or Swamp White Oak. The Developer agreed.
      - iii. Two 3” trees will be planted by the Developer on the J. Pittman property next door and 2 on the owner’s Lot 1. These 4 trees are an agreed upon exception to the code requirements.

- iv. Consideration was given to preserving the Spruce tree adjacent to the new foundation. Due to the uncertainty of its preservation, this tree was included in the Township Tree Replacement Calculations.
  - v. Giving the Developer credit for the 2 Pittman trees, it was agreed that the Developer was 9 trees short of the Township Tree Replacement requirements and would make a contribution to the Township Shade Tree Fund in the amount of \$2,250 (9 x \$250). The STC agreed that the money for those 9 trees would go to planting trees in the neighborhood, possibly before house construction is completed or by the coming fall. Neighbors in attendance agreed to find homes for these trees and coordinate planting with the STC.
  - vi. A timeline for the project was requested. Developer responded:
    1. Construction will start in 12-18 months
    2. Construction would be finished and replacement trees planted within 12 months from the start of construction.
  - vii. Following the discussion the Commission approved the Sposato Plan.
2. Minutes of the February 28, 2022 STC meeting were reviewed and approved.
  3. Tree City USA Application update: Application has been approved. A letter will be sent to Dave Burman in 2 weeks and the letter will then be posted. Doreen will follow-up on application for 2022.
  4. Update on Spring tree giveaway (4/30/22).
    - a. Pano suggested changing the name to Tree Lottery, as it would be more engaging.
    - b. Lottery selection would be made by Thursday 4/21, requests processed on Friday 4/22 and the giveaway held on Saturday April 30.
    - c. 100 trees would be distributed, (51 shade/ 49 flowering)
    - d. A website has been developed by Christina Mann. The information and request page will be posted on Facebook and the TWSP website.
    - e. People will list 3 tree preferences and will be given 1 of their 3 choices based on availability of the requested tree and the number of people requesting trees. An effort will be made to give 1<sup>st</sup> choices wherever possible.
    - f. Educational material about trees will be made available to guide choices
    - g. There was discussion of prequalifying sites for trees based on size of the site, presence of overhead wires, wet or dry soil, and a possible follow-up by Tree Tenders for survival check and pruning instructions.
    - h. Discussion of having a form for permission to take a picture of the tree once planted to use for publicity

The meeting ended at 8:45 pm.

The next meeting is scheduled for Monday, April 25 at 7:30.

Respectfully submitted,

*Jim Stephens*, secretary



# Agenda

## HAVERFORD TOWNSHIP

### Shade Tree Commission

**Monday, April 25, 2022 @ 7:30 pm**

**Location:** Township Building, Room 201B  
1014 Darby Road, Havertown PA 19083

**Agenda Items:**

1. Public Comments (if any)
2. Plan Reviews (as required)
  - No plans
3. Approval of Minutes from March 28
4. Spring Tree Giveaway April 30
5. Tree City USA Update
6. 2021 Annual Report to Board of Commissioners
7. Discussion Items:
  - Parks & Rec Tree Removal Process
  - Township responsibilities for planting and maintaining public trees
  - EAC/Tree Tenders Task Force
  - Revise Approved List of Township Trees
8. New Business (if any)

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**2022 Meeting Calendar: 4<sup>th</sup> Monday of Month @ 7:30pm**

~~January 24~~

~~February 28~~

~~March 28~~

April 25

May 23

June 27

July 25

August 22

September: No meeting, Jewish Holiday

October 24

November 28

December: No meeting, Christmas Holiday



## HAVERFORD TOWNSHIP Shade Tree Commission

### Minutes for Monday, April 25, 2022

Meeting took place in the Township Building, 1014 Darby Road, Haverford PA 19083, meeting room C.

Paul Davit called the meeting to order at 7:30 p.m.

Commission Members Attending: Paul Davit, Jonathan Alderson, Jim Stephens, Doreen Alvarez Saar, Mark Pennington, and Andrew Mink by phone

Absent: Panos Kalogeropoulos

1. No public comments
2. No Plans to review
3. Minutes from the March 28, 2022 STC meeting were discussed and will be further amended.
4. Paul reported, based on information he received from Dave Burman and Joe Celia, that the Tree City USA application was approved but the certificate has not yet been received by the TWSP.
5. Paul provided information from the TWSP Finance Committee that was sent to Tree City USA.
  - a. Trees planted by volunteers: 2017 - 80; 2020 - 76
  - b. Trees pruned by the TWSP: 2017 - 175; 2020 - 120
  - c. Trees removed by TWSP: 2017 - 132; 2020 - 100
6. Update on Spring Tree Lottery (4/30/22).
  - a. Analysis of lottery :  
229 total actual submissions  
  
73 people chose shade trees (51 shade trees were available)  
155 people chose flowering trees (49 flowering trees were available)  
Of the 100 trees available only 4 people had to accept their second choice.  
  
18 people completed the form incorrectly:
    - no email address

- made duplicate submissions (only one tree per house; husband and wife both entered the lottery)
  - no address
  - failure to select a tree.
- b. 75 people agreed to allow the STC to take pictures of the trees they won in situ. We will need to follow-up on this.
  - c. The website for the Lottery worked well.
  - d. The Tree Authority will deliver trees at 4pm on Friday April, 29.
  - e. Tree winners will be slotted for their pick-up at 9, 10 or 11am on Saturday April 30.
  - f. Doreen agreed to follow-up with publicity on the Tree Lottery.

7. Discussion items.

- a. We discussed sitting down with Parks and Recreation to work on developing process for tree removal and replanting. The Township needs to have a clear and transparent procedure to govern the process of tree removal. This process would include consultation by an arborist, review by the Shade Tree Commission, and a permit and approval by the Township Manager, Dave Burman. This process is critical for heritage trees as the removal of 2 heritages trees (one in Preston Park and the other on the Polo Field) demonstrates. Paul will work with Dave Burman to schedule this meeting. Some of the process is already in the code but may not be enforced (e.g. Permitting).
- b. There was a brief discussion about co-sponsoring a tree-pruning workshop with the CREC.
- c. Doreen informed us that a draft of the new Comprehensive Plan is on the TWSP website. There will be a period of 6 weeks available for public comment beginning on April 24, 2022.
- d. There was a discussion about developing a packet of materials about STC policies and procedures describing the committee's work that could be passed to new members in the future. This packet would include templates for the agenda and minutes, a copy of the Tree Code, a description of the process of land development review, the budget and tree removal fee spreadsheets, etc.
- e. Tree Tenders/EAC Taskforce: Tree Tenders will receive \$3200 from the STC budget to support tree-planting activities for the 2022 budget year. Jim will notify the principals' Noel Smyth and Jeanne Angell.
- f. Revising the TWSP list of approved trees is rescheduled for the next meeting.

The meeting ended at 8:45 pm.

The next meeting is scheduled for Monday, April 23 at 7:30p.

Respectfully submitted,

*Jim Stephens*, secretary



# Agenda

## HAVERFORD TOWNSHIP

### Shade Tree Commission

**Monday, May 23, 2022 @ 7:30 pm**

**Location:** Township Building, Room 201B  
1014 Darby Road, Havertown PA 19083

**Agenda Items:**

1. Public Comments (if any)
2. Plan Reviews (as required)
  - 654 College Avenue
3. Approval of Minutes from March 28 and April 25
4. Spring & Fall Tree Lottery Updates
5. Tree City USA Update
6. 2021 Annual Report to Board of Commissioners
7. Dave Burman meeting update
8. Approved List of Township Trees
9. New Business (if any)

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**2022 Meeting Calendar: 4<sup>th</sup> Monday of Month @ 7:30pm**

~~January 24~~

~~February 28~~

~~March 28~~

~~April 25~~

May 23

June 27

July 25

August 22

September: No meeting, Jewish Holiday

October 24

November 28

December: No meeting, Christmas Holiday



## Minutes for Monday, May 23, 2022

Meeting took place in the Township Building, 1014 Darby Road, Haverford PA 19083, meeting room C.

Paul Davit called the meeting to order at 7:30 p.m.

Commission Members Attending: Paul Davit, Panos Kalogeropoulos, Mark Pennington, Doreen Alvarez Saar, Andrew Mink by phone, and Joe Celia from the Township

Absent: Jonathan Alderson

Public: Kyle Wharton; Dennis O'Neill

1. Plan for 620 College Avenue sub-division development was discussed. After discussion of the issues including the loss of a 40" diameter sycamore, the planting of a riparian buffer, and the various special exceptions, the plans were approved.
2. Minutes from the March, 28 and April 25, 2022, STC meetings were approved.
3. Analysis of Spring tree giveaway (4/30/22).
  - a. Number of trees: 99 trees delivered; one was dead.
  - b. Issues in the process:
    - 18 people failed to pick up trees (roughly 20% no show)
    - Do we create a list of standbys?
    - Dave Burman will take left-over trees to give away or place in the Haverford Reserve
    - Should we keep a list of people who fail to show up and disqualify them from future lotteries?
4. Davit report on discussion with David Burman about Park and Rec's lack of process for cutting down trees

Discussion was a follow-up to our previous discussion regarding Parks and Recreation to work on developing process for tree removal and replanting. The Township needs to have a clear and transparent procedure to govern the process of tree removal. David will have P&R come to him for approval when any heritage tree is in question (30" DBH or greater). A permit form was developed which included sign-off by the Shade Tree Commission.

5. Members discussed how best to prevent future unnecessary removal of trees by the Township. It was noted that in 2021, 275 trees were planted at the Reserve, Cobbs Creek and Darby Creek.
6. Tree City Update: Burman received official notice and flag. We discussed purchase of Tree City signs for various points in the Township.
7. Andrew Mink discussed the update to the approved list of Township trees.
  - a. new horticultural thinking is that diversity may be more important than purely native species.
  - b. planting small trees is best for tree success (1/2 to 1 inch caliper)
  - c. tree topping should be stopped.

The meeting ended at 9:10 pm.

The next meeting is scheduled for Monday, June 27 at 7:30p.

Respectfully submitted,

*Doreen Alvarez Saar*, acting secretary



# Agenda

## HAVERFORD TOWNSHIP

### Shade Tree Commission

**Monday, June 27, 2022 @ 7:30 pm**

**Location:** Township Building, Room 201B  
1014 Darby Road, Havertown PA 19083

**Agenda Items:**

1. Public Comments (if any)
2. Plan Reviews (as required)
  - 3944-8? Darby Road Subdivision
  - 14? Claremont Blvd Subdivision
3. Approval of Minutes from May 23
4. 2021 Annual Report to Board of Commissioners
5. Fall Tree Lottery Discussion
6. Tree City USA Update (Parks & Rec tree planting info)
7. Approved List of Township Trees
8. New Business (if any)

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**2022 Meeting Calendar: 4<sup>th</sup> Monday of Month @ 7:30pm**

~~January 24~~

~~February 28~~

~~March 28~~

~~April 25~~

~~May 23~~

June 27

July 25

August 22

September: No meeting, Jewish Holiday

October 24

November 28

December: No meeting, Christmas Holiday



# Minutes

## HAVERFORD TOWNSHIP

### Shade Tree Commission

#### Minutes for Monday, June 27, 2022

Meeting took place in Room 201B, Township Building,  
1014 Darby Road, Haverford PA 19083.

Paul Davit called the meeting to order at 7:34 p.m.

Commission Members Attending: Paul Davit, Jim Stephens, Doreen Alvarez Saar, Mark Pennington, Panos Kalogeropoulos, and Joe Celia, Township Codes  
Absent: Jonathan Alderson, Andrew Mink

1. Two property plans were received for review by the STC.
  - a. 14 Claremont Blvd, Havertown PA
    - i. Submitted by Caramanico Homes, LLC. GD Houtman was not in attendance to present the plan.
    - ii. Plan review will be deferred to a future meeting.
  - b. 3970 Darby Rd at Sproul Rd, Bryn Mawr PA
    - i. Submitted by Catania Engineering Associates (CEA), 502 W. MacDade Blvd, Milmont Park PA 19033
    - ii. Ed Gallagher presented the plan for the developer. During his presentation, he mentioned a plan to move the houses back 43 feet. This was not represented on the received plan. He acknowledged that all the trees present on the property were not represented in the plan.
2. Public comments. 2 neighbor families were present to comment on the Darby Rd plan
  - a. Jennifer and Kurt Eisenhuth of 1047 Sproul Rd, Bryn Mawr PA
  - b. Scott and Margaret Hessen of 3940 Darby Rd, Bryn Mawr PA
  - c. Neighbor concerns included: destruction of an active, natural wildlife corridor, problems with water runoff and drainage, poor accounting of trees present on the property.
3. STC recommendations included:
  - a. Clarification needed for what is meant by “declining trees” to be removed
  - b. 5 street trees on the plan were considered replacements and not on the street. It was explained that these are 2 separate categories.
  - c. If no new trees are taken down, 5 replacements would be sufficient, plus 2 new street trees

- d. Suggested the that plan protect the mature red oak on the 3940 Darby driveway at the street
  - e. Suggested too many maples in the replacement plan. Need more diversity.
  - f. The plan presented was denied at this time and CEA will resubmit at a future meeting. If recommended changes are made, STC approval may be sought via email.
4. Minutes from May 23, 2022 were deferred to be reviewed and approved by email.
5. 2021 Annual Report to the Board of Commissioners. No progress.
6. Fall tree Lottery was discussed. Tentative timing for late October or early November
- a. We will select 120 trees total: 100 for the STC Lottery, 70 shade trees, 30 flowering trees; and 20 additional trees for Parks and Rec. Mark will ask Jesse Hart about this. We can give leftovers from our lottery to Parks.
  - b. Paul will notify Jonathan to put in the order for the trees.
  - c. We will send a letter to the commissioners to include our lottery in their newsletter blasts.
  - d. Township will put a running banner announcement on their website for us.
  - e. We need to give people a longer lead-time, maybe 2 months, for them to plan and think about getting a tree.
  - f. Discussed the idea of communicating directly with neighborhood groups like the Manor Rd and Westgate Hills neighbors.
  - g. Doreen volunteered to contact Community associations thru the Civic Council.
7. Tree City USA update. Paul reported that Dave Burman has received 5 signs from Arbor Day. Dave will oversee placement of the signs in the community.
8. Approved list of Township Trees was reviewed and accepted. This will be available on the website
9. Discussion items:
- a. Doreen reported that we are not mentioned in the draft revised Township Comprehensive Plan that is being developed. She will go to the next public meeting, which is on 7/15/22. We need to be integrated into this plan in a number of ways.
  - b. Paul suggested that the STC send a letter to the Planning Commission with suggestions for our role.
  - c. Doreen volunteered to draft a letter from us to be discussed at the next meeting.

The meeting ended at 9:05 pm.

The next meeting is scheduled for Monday, July 25 at 7:30p.

Respectfully submitted,

*Jim Stephens*, secretary



# Minutes HAVERFORD TOWNSHIP Shade Tree Commission



## Minutes for Monday, August 22, 2022

Meeting took place in Room 201B, Township Building, 1014 Darby Road, Haverford PA 19083.

Paul Davit called the meeting to order at 7:30 p.m.

Commission Members Attending: Paul Davit, Jim Stephens, Doreen Alvarez Saar, Panos Kalogeropoulos, and Joe Celia, Township Codes

Absent: Jonathan Alderson, Andrew Mink, and Mark Pennington

1. Two property plans were considered for review by the STC.
  - a. 14 Claremont Blvd, Havertown PA
    - i. Submitted by Caramanico Homes, LLC. GD Houtman presented the plan.
    - ii. The plan was briefly discussed as to the number and status of trees.
      1. The plan was accepted as presented
      2. STC recommended that of the 8 replacement trees to be planted, that 2 be planted along the street and the remaining be diversified beyond Red Maple to include white oak and others. Tree list to be submitted to Joe Celia.
      3. Excluding replacement on site, the builder agreed to be debited to the township for 60 x 2" trees @ \$250ea for a total of \$15,000.
  - b. 810 Merion Ave, Havertown PA
    - i. Plan submitted by Yohn Engineering, Collegeville PA. Presented by Chris Yohn. Also present and observing was Fred Fromhold, attorney from Villanova.
    - ii. The plan was discussed in terms of the location and viability of trees as noted on the plan. There was discussion of the possibility of moving the footprint of the house to preserve 2 very large Linden trees, one a heritage tree. It was decided that this was not feasible due to site engineering issues.
      1. Seven replacement trees were planned for the back of the lot. The plan was to be resubmitted with new tree removal and replacement chart and the STC would approve via email.
      2. STC recommended that replacement trees be diversified among Oaks, Maples, Sycamore and Black Gum.
      3. Excluding replacement on site, the builder agreed to be debited to the township for 17 x 2" trees @ \$250ea for a total of \$4250.

2. Public comments. No neighbors were present to comment at either presentation.
3. Minutes from May 23, 2022 and June 27, 2022 were reviewed and approved.
4. 2021 Annual Report to the Board of Commissioners. The report was reviewed by the committee and approved.
5. Fall Tree Lottery was discussed. The date of Saturday, November 5 was selected with trees being delivered on Friday, November 4 in the afternoon.
  - a. 120 trees total: 100 for the STC Lottery, 60 shade trees, 40 flowering trees; and 20 additional trees for Parks and Rec.; Dave Burman will take all leftovers for Twsp use.
  - b. A letter will be sent to the commissioners to include our lottery in their newsletter blasts. We will use the same advertisement as before. Flyers will be posted around town.
  - c. Township will put a running banner announcement on their website for us as before.
  - d. Jeanne Angell will notify civic groups through the Civic Council.
6. The budget for 2023 was discussed.
  - a. The budget requested by the STC will be \$20,000
  - b. The money will be used for the purchase and distribution of trees, attendant costs of marketing and education, and a consulting arborist to review site plans.
  - c. Use for consultation with an arborist and initiation of a TWSP tree inventory were discussed.
7. Other items:
  - a. Paul will work with Parks and Rec on the PROS (Parks, Recreation and Open Space) planning process.
  - b. Panos volunteered to work as the STC rep at Parks and Rec meetings
  - c. Paul will work with IT to build shared online storage for STC documents
  - d. A proposal was made that we develop a book of Heritage trees in Haverford TWSP.

The meeting ended at 9:00 pm.

The next meeting is scheduled for Monday, October 24 at 7:30p.

Respectfully submitted,

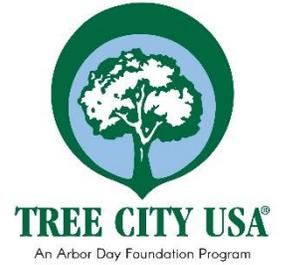
*Jim Stephens*, secretary



# Agenda

## HAVERFORD TOWNSHIP

### Shade Tree Commission



**Monday, October 24, 2022 @ 7:30 pm**

**Location:** Township Building, Room 201B  
1014 Darby Road, Havertown PA 19083

**Agenda Items:**

1. Public Comments (if any)
2. Plan Reviews (as required)
  - 800 Merion Avenue (if update presented)
  - 417 College Avenue
3. Approval of Minutes from August 22
4. Fall Tree Lottery: Logistics
5. 2022 Tree City USA Application
6. PROS Plan Update
7. New Business (if any)

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**2022 Meeting Calendar: 4<sup>th</sup> Monday of Month @ 7:30pm**

~~January 24~~

~~February 28~~

~~March 28~~

~~April 25~~

~~May 23~~

~~June 27~~

~~July 25: No meeting~~

~~August 22~~

~~September: No meeting, Jewish Holiday~~

October 24

November 28

December: No meeting, Christmas Holiday



# Agenda

## HAVERTOWN TOWNSHIP

### Shade Tree Commission



**Monday, November 28, 2022 @ 7:30 pm**

**Location:** Township Building, Room 201C  
1014 Darby Road, Havertown PA 19083

**Agenda Items:**

1. Public Comments (if any)
2. Plan Reviews (as required)
  - 417 College Avenue (revised plan)
3. Approval of Minutes from October 24
4. Fall Tree Lottery: Recap
5. 2022 Tree City USA Application
6. PROS Plan Update
7. New Business (if any)

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**2022 Meeting Calendar: 4<sup>th</sup> Monday of Month @ 7:30pm**

~~January 24~~

~~February 28~~

~~March 28~~

~~April 25~~

~~May 23~~

~~June 27~~

~~July 25: No meeting~~

~~August 22~~

~~September: No meeting, Jewish Holiday~~

~~October 24~~

~~November 28~~

~~December: No meeting, Christmas Holiday~~