



Shade Tree Commission

[Agenda Link](#)

Date received: 05/17/2023 @ 1452
Date & Time posted: 05/17/2023 @ 1457

[Minutes Link](#)

Date received: 10/31/2023 @ 0851
Date & Time posted: 10/31/2023 @ 0912

Meeting Agenda & Minutes

Date: Monday, May 22, 2023

Location: 1014 Darby Rd, Havertown, Pa., 19083 – Room B

Time: 7:30 P.M.



Agenda

HAVERTFORD TOWNSHIP

Shade Tree Commission

Monday, May 22, 2023 @ 7:30 pm

Location: Township Building, Room 201B
1014 Darby Road, Havertown PA 19083

Agenda Items:

1. Commission Work Session
 - Approval of Minutes from April 24
2. Public Comments
3. Plan/Permit Reviews: Twp Library Renovation
4. Spring Tree Lottery Review/Fall Tree Lottery Discussion
5. PROS Plan Update
6. 2023 Goals Discussion
7. New Business (if any)

2023 Meeting Calendar: 4th Monday of Month @ 7:30pm

~~January 23~~

~~February 27~~

~~March 27~~

April 24

May 22

June 26

July 24

August 28

September 25: No meeting, Jewish Holiday

October 23

November 27

December 25: No meeting, Christmas Holiday



Minutes

HAVERFORD TOWNSHIP

Shade Tree Commission



Minutes for Monday, May 22, 2023

Meeting took place in Room 201B, Township Building,
1014 Darby Road, Haverford PA 19083.

Paul Davit called the meeting to order at 7:30 p.m.

Commission Members Attending: Paul Davit, Jim Stephens, Felicia Hurewitz, Marie Occhiogrosso and Pano Kalogeropoulos, and Joe Celia, Township Code Enforcement

Absent: Andrew Mink, Doreen Alvarez Saar

1. Public comment. Present representing the property plan group: Scott Lowe, Library Board Trustee; Eric Trainer, Bernardon Architects; Ken Matthews and Randon Petae, CB Development
2. Property Plan reviews. Haverford Township Free Library, 1601 Darby Rd, Havertown PA 19083
 - a. Plans were presented by CB Development team. A 2nd floor addition with parking underneath is being built leaving a narrow border to plant shrubs which will provide cover in front of a fence dividing the property from the adjacent homeowners.
 - b. The plan calls for removal of a 27" DBH white pine that has been mandated by court order and the zoning board to make space for library parking. There is no space on the lot to plant a replacement shade tree other than in far corner by fence. The tree replacement formula was applied which requires developer to replace the equivalent of 6 x 2" saplings @ \$250ea = \$1500 total.
 - c. There was discussion on number and type of plantings along the proposed fence. The committee suggested a White Fir at the fence corner and several shrubs including Calycanthus, Cornus sericea, Prague Viburnum and Serviceberry to be mixed with the Ilex crenata proposed in front of the fence. The landscaper will choose the appropriate mix.
 - d. Motion made to approve the plan with recommended plantings: White Fir at fence corner, mixed shrubs along fence to include Ilex crenata 'Sky Pencil', Calycanthus, Prague Viburnum, and Serviceberry. Placement of shrubs to be determined by landscaper. As determined by the tree replacement formula the Developer will pay a tree replacement fee of \$1500. Motion passed unanimously.
3. Minutes from the April 24, 2023 meeting were approved.

4. Paul reported on the most recent Parks and Rec, PROS (Parks, Recreation and Open Space) planning meeting, May 17, 2023.
 - a. Draft plans which have been presented were reviewed. More consideration of trails and access were discussed.
 - b. There will be several more meetings of the PROS committee with the intention of presenting to the Board in September.
5. Joe Celia stated that the Twp has hired a new college grad to fill the position of Special Projects Coordinator. He will bring her to the June meeting
6. Spring tree lottery was reviewed. It was held on April 29, the day after Arbor Day.
 - a. An award selection list was created by a random number generator. Some Lottery winners did not show up as expected. No-shows were called and reminded of the pick-up times, this resulted in additional pick-ups. Interested non-winners were called as the morning went on to pick-up trees. Some winners took extra trees.
 - b. 279 people entered the Lottery and ranked their preferences. 130 people signed up for the Black Tulip Magnolia confirming the bias for flowering trees. 150 people did not get anything in the lottery. At the end all 120 trees had been given away.
 - c. We gave away copies of a one-page waterproof handout of tree planting instructions from the Arbor Day Foundation.
 - d. Suggestions for the future: Tighter timing. We can process more than 60 people in an hour. Text people and ask for confirmation of pickup the day before. **MARIE WILL DO THIS.** Schedule less popular trees at the beginning to give more time to contact the backup list people. Have a photo contest of people with their trees for marketing (PANO).
7. Other Business:
 - a. JOE CELIA will follow up on the Lawrence Road project. Many of the small Arborvitae planted have died and need to be replaced.
 - b. PANO agreed to write a short piece about the Fall Tree Lottery for the Fall TWP Newsletter. It should include a picture with a tree successfully planted in a recipient's yard from a previous tree giveaway. **The deadline for publication is August 4, 2023**
 - c. The next tree giveaway will be October 28, 2023
8. Goals for 2023: Notes from this meeting.
 - a. Organize 2 resident Tree Lotteries in Spring and Fall to distribute 100-120 trees at each.
 - b. Work with community organizations to increase tree planting in public spaces.
 - c. Draft and submit to the Board the annual Arbor Day proclamation.
 - i. Completed
 - d. Submit a completed application that results in our recognition as a Tree City USA for 2023.
 - i. Online application opens in Sept.
 - ii. PAUL will do.
 - e. Continued participation on the PROS Plan Steering Committee through submission of its final report.
 - f. Review residential/commercial/ public properties under development/ renovation as submitted by Code Enforcement, for adherence to the Tree Ordinance. Lawson
 - i. 774 Lawson - Jan; 315 Farwood - Feb; 2802; St Mary's Rd - Feb; Library - May 2023

- g. Update the list of recommended trees on the Township website, for use by residents and developers.
 - i. Submitted – waiting posting on the website
- h. Work to establish an inventory of public trees in the township to identify how many trees are being removed, replaced and added. Also consider the possibility of geo-mapping the township tree canopy. Discuss with Andrew and Peter Hickman.
 - i. ANDREW agreed to do geo-mapping of TWP canopy in May.
- i. Work to improve communication and understanding of STC work and the importance of trees to the community at large.
 - i. Establish STC tables for HT Day, Heritage Day, Earth Day celebrations where we can give away tree literature and talk about the mission of the STC.
 - ii. Talk about establishing a school Arbor Day program. Get guidance from Arbor Day and who would present in schools.
- j. Discuss the possibility of giving out plaques for Heritage trees, which might be identified by people sending requests with pictures.
 - i. Plaques should be attractive brass or plastic
- k. Continue to promote the idea of a Township arborist who could provide unbiased assessment of tree health. It was suggested that language requiring this could be put into the Ordinance.
- l. Pursue discussion with Township engineer on the topic of storm water management and the consideration given when talking about tree removal.
- m. Review the Tree Code for language that is difficult or confusing and propose deletion, alterations and additions.

The meeting ended at 9:00 pm.

The next meeting is scheduled for Monday, June 26, 2023 at 7:30p.

Respectfully submitted,

Jim Stephens, secretary