

**TO ALL HAVERFORD TOWNSHIP RESIDENTS**

**PUBLIC NOTICE – SEPTEMBER 1, 2017**

The Board of Commissioners of the Township of Haverford is seeking individuals to serve in the following positions beginning January 2018:

TOWNSHIP SOLICITOR  
CIVIL SERVICE SOLICITOR

**All solicitor applications must be sent to:**

**BY MAIL TO:** Lawrence J. Gentile, Township Manager  
2325 Darby Road  
Havertown, PA 19083

**BY EMAIL TO:** [reorg@havtwp.org](mailto:reorg@havtwp.org)

**ALL SOLICITOR APPLICATIONS MUST BE RECEIVED  
NO LATER THAN 4:00 P.M. ON FRIDAY, NOVEMBER 17, 2017**

---

**In addition, the Board of Commissioners is seeking individuals to serve on the following Boards, Committees and Commissions beginning January 2018:**

CABLE TV ADVISORY BOARD	4 positions
CIVIL SERVICE COMMISSION	1 position
FRIENDS OF THE GRANGE	3 positions
HEALTH ADVISORY BOARD	1 position
HISTORICAL COMMISSION	2 positions
HUMAN RELATIONS COMMISSION	2 positions
ICE RINK ADVISORY BOARD	1 position
PARKS AND RECREATION	1 position
PLANNING COMMISSION	2 positions
RHM SEWER AUTHORITY	1 position
SENIOR CITIZENSø ADVISORY COUNCIL	1 position per Ward (appointed by each Ward Commissioner)
SHADE TREE COMMISSION	2 positions
VACANCY COMMITTEE	1 position
VACANCY PROPERTY REVIEW COMMITTEE	1 position
ZONING HEARING BOARD	1 position

**The Board of Commissioners has adopted the following requirements and procedures, which apply to applicants for all Boards, Committees and Commissions (excluding the Senior Citizens Advisory Council):**

- 1) All applicants, including applicants seeking reappointment, must contain the following required submissions:
  - a. The applicant's name, address, phone number and email address;
  - b. A cover letter or cover email listing each Board, Committee or Commission on which the applicant seeks an appointment or reappointment;
  - c. A concise statement (no more than one typed page) summarizing why the applicant seeks the appointment or reappointment; and,
  - d. A resume or other summary of the applicant's experience.
- 2) All applicants, including applicants seeking reappointment, must appear for a 15-minute interview, to be scheduled by the Board of Commissioner
- 3) Any applicant or incumbent who does not appear for an interview without good cause shall not be considered for appointment or reappointment.

**ALL APPLICATIONS, INCLUDING ALL REQUIRED SUBMISSIONS, MUST BE SENT TO:**

**BY MAIL TO:           Lawrence J. Gentile, Township Manager  
                              2325 Darby Road  
                              Havertown, PA 19083**

**BY EMAIL TO:       [reorg@havtwp.org](mailto:reorg@havtwp.org)**

**ALL APPLICATIONS, INCLUDING ALL REQUIRED SUBMISSIONS,  
MUST BE RECEIVED NO LATER THAN 4:00 P.M.  
ON FRIDAY, NOVEMBER 17, 2017**

Applications for the Senior Citizens Advisory Council should be sent directly to the Ward Commissioner.

**TOWNSHIP OF HAVERFORD  
Lawrence J. Gentile, Township Manager**