

RESOLUTION 2203-2021

WHEREAS, the Township of Haverford is a Township of the First Class, in the County of Delaware, Commonwealth of Pennsylvania; and

WHEREAS, the Board of Commissioners of the Township of Haverford is authorized by the laws of the Commonwealth of Pennsylvania to charge appropriate costs for certain public services; and

WHEREAS, the Board of Commissioners wishes to provide a comprehensive fee schedule for the convenience and ease of the general public in determining Township fees for the cost of said services.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Haverford, County of Delaware, Commonwealth of Pennsylvania that the Board of Commissioners hereby establishes the following fee schedule.

<u>TYPE</u>	<u>FEE</u>
A. Administrative Costs	
Photocopying, per page	\$ 0.25
B. Alarms	
False alarms, 3 or more per calendar year, per alarm	\$300.00
C. Amusement and Entertainment	
<i>(1) Jukeboxes and mechanical amusement devices:</i>	
<i>Annual license fees:</i>	
1 to 3, each item	\$150.00
Each item in excess of 3	\$250.00
Pool Table, annual license fees	
1 to 3, each pool table	\$150.00
Each pool table, in excess of 3	\$300.00
Jukeboxes, mechanical amusement devices and pool tables in premises owned by a nonprofit organization, each item	\$25.00
Replacement of lost or destroyed seal, stamp or decal, each item	\$5.00
<i>(2) Circuses and carnivals:</i>	
Each theatrical exhibition, per performance	\$5.00
Each concert, per performance	\$25.00
Each jugglery exhibition, per performance	\$5.00
Each circus and menagerie combined, per 1 day	\$250.00
Each outside show accompanying a circus or menagerie, per 1 day	\$25.00
Each carnival, per day	\$200.00
Each boxing or sparring exhibition, per 1 day	\$200.00
<i>(3) Any other entertainment/recreation for which a price of is charged:</i>	
Skating rink, per calendar year	\$50.00
Exhibition, recreation hall or club, per year	\$50.00

	Dance hall or club, per day	\$10.00
	per year	\$100.00
	Religious educational and charitable organizations holding an entertainment or exhibit, per day	\$ 50.00
D.	Bathing places, public	
	Annual license and inspection fee	\$150.00
E.	Building Construction	
	<i>(1) Plan Review Fees:</i>	
	<i>Building</i>	
	New construction, Residential:	\$100.00
	Additions and Alterations over \$50,000 of construction value	\$50.00
	Nonresidential and multi-family buildings, per hour	\$95.00
	Accessibility	\$200.00
	<i>Engineering Escrow</i>	
	Steep slope of floodplain reviews	\$2,000.00
	<i>Grading and storm water management up to:</i>	
	10,000 square feet lot area affected	\$1,500.00
	10,001 to 50,000 square feet lot area affected	\$2,500.00
	Over 50,000 square feet lot area affected	\$5,000.00
	<i>Subdivision and Land Development Escrows</i>	
	Sketch plans and lot line changes	\$1,000.00
	Preliminary Subdivision Plan	\$2,500.00
	Final Subdivision Plan	\$2,000.00
	Additional escrow per lot	\$100.00
	Preliminary/Final Land development	\$5,000.00
	Each Plan Revision Resubmission	\$500.00
	<i>[Applicants seeking concurrent preliminary/final review must provide the escrow for both applications upon submission]</i>	
	<i>(2) Building Permit/Inspection Fees:</i>	
	Residential:	
	New construction:	
	First \$10,000.00 of cost (per \$1,000.00)	\$20.00
	Over \$10,000.00 of cost (per \$1,000.00)	\$15.00
	Alterations and repairs:	
	First \$10,000.00 of cost (per \$1,000.00)	\$20.00
	Over \$10,000.00 of cost (per \$1,000.00)	\$15.00
	Alterations and repairs, decks, sheds, detached garages:	
	First \$10,000.00 of cost (per \$1,000.00)	\$20.00
	Over \$10,000.00 of cost (per \$1,000.00)	\$15.00
	Roofing, siding, windows and doors:	
	Per \$1,000.00 of cost	\$20.00
	HVAC installations, per \$1,000 of cost	\$25.00
	Re-inspection for violations/noncompliance, per inspection	\$100.00
	Portable Storage Units	\$50.00

Nonresidential and Multifamily Buildings:

New construction:

First \$40,000.00 of cost (per \$1,000.00) \$ 25.00

Over \$40,000.00 of cost (per \$1,000.00) \$ 20.00

Alterations and repairs (including roofing and siding):

Per \$1,000.00 of cost \$ 20.00

Accessory structures:

First 200 square feet \$50.00

Each additional 100 square feet \$15.00

Curb and sidewalk repairs, per \$1,000 of cost \$50.00

Re-inspection for violations/noncompliance, per inspection \$100.00

Trailers \$250.00

Tents:

Up to 500 square feet \$50.00

501 to 800 square feet \$100.00

801 square feet and over \$200.00

Signs:

Wall signs \$100.00

Freestanding signs \$150.00

Temporary signs \$100.00

Swimming pools:

In-ground pools, including bonding & fence enclosure \$250.00

Above-ground pools \$75.00

Fencing:

First 100 linear feet \$40.00

Each additional 100 linear feet \$10.00

Demolition permits:

First 2,000 square feet of building area \$200.00

Each additional 2,000 square feet \$75.00

Certificate of Use and Occupancy:

New construction:

Single-family dwelling \$50.00

Nonresidential and multifamily dwelling \$100.00

Change of ownership/occupancy:

Application received with more than 30 days processing time,
per unit \$75.00

Application received with less than 30 days processing time,
per unit \$105.00

Application received with less than 10 days processing time,
per unit \$175.00

Application received with less than 5 days processing time,
per unit \$300.00

Each re-inspection \$25.00

Zoning Certification Letter \$100.00

	(3) <i>Electric permits:</i>	
	All new installations, alterations to existing and additional electrical per \$1,000.00 of cost	\$20.00
	Re-inspections to correct violations	\$20.00
	(4) <i>Plumbing permits:</i>	
	Water service connections from house to curb, per 100 feet	\$75.00
	Sewer service connections from house to curb, per 100 feet	\$100.00
	On-site sanitary systems (excludes engineers review)	\$100.00
	Private Wells	\$100.00
	All new installations, alterations and additions to existing and additional plumbing, per \$1,000.00 of cost	\$20.00
F.	Contractors, Licensing of (per calendar year)	
	Master plumber or electrician	\$75.00
	General, sign, lawn care, swimming pool paving or subcontractors	\$75.00
	Property manager, decorator	\$75.00
	Journeyman plumber or electrician, chief plant electrician, oil burner or refrigeration service dealer	\$15.00
	Apprentice plumber or electrician	\$7.50
G.	Electrical Standards, annual permits	
	Routine repairs, maintenance or replacement at a pre-designated site, per calendar year	\$150.00
H.	Erosion and Sediment Control	
	Up to 1 acre of land graded or disturbed, exceeding ½ acre	\$50.00
	Each acre exceeding 1 acre, up to 10 acres	\$15.00
	Each acre exceeding 10 acres	\$5.00
	[Engineering escrows are also required per Building Construction Plan Review Fee Schedule (Subsection E(1) above)]	
I.	Explosives	
	Blasting permit, each 10 day period	\$500.00
	Storage of explosives, per calendar year	\$1,000.00
J.	Fire Prevention Fees	
	Annual fire prevention inspections:	
	Buildings up to 1,500 square feet	\$80.00
	Buildings 1,500 square feet to 3,000 square feet	\$105.00
	Each additional 2,000 square feet to 9,000 square feet	\$20.00
	All structures over 9,000 square feet	\$325.00
	Re-inspection for corrections to defects	\$30.00
	Failure to appear for scheduled inspection	\$50.00
	Depositions and/or expert testimony at court appearances:	
	Consultation: two-hour minimum, per hour	\$65.00
	Deposition: four-hour minimum, per hour	\$40.00
	Fire Incident Report	\$25.00

Fire Permits:	
Plan review, per hour	\$95.00
Fire alarm permits	\$100.00
Fire suppression, sprinklers & hoods, per \$1,000 of cost	
Upto \$50,000 of cost	\$25.00
Each additional \$1,000 of cost	\$15.00
Use and occupancy inspections (initial application)	\$25.00
Tank permits (removal or installation, per tank)	
Residential	\$65.00
Commercial	\$100.00
All other high-hazard permits, per the Fire Prevention Code	
per \$1,000 of cost	\$25.00
High-hazard/multi-dwelling-unit buildings:	
0 to 25 dwelling units	\$150.00
26 to 50 dwelling units	\$200.00
51 to 75 dwelling units	\$225.00
76 to 100 dwelling units	\$250.00
101 to 150 dwelling units	\$275.00
Each additional 100 units	\$50.00
K. Food and Drink	
Eating and drinking establishments (sit down dining)	
With less than 49 seats	\$200.00
With 50-199 seats	\$250.00
With 200 or more seats	\$350.00
Eating and drinking establishments with retail sales	
Applicable retail fee + eating and drinking establishment fee	
Take out facilities (no seating)	\$200.00
Bakery only	\$100.00
Retail food facilities (e.g. grocery stores, mini marts, convenience stores)	
1,500 square feet or less of floor space	\$100.00
1,501 to 2,500 square feet of floor space	\$250.00
2,501 to 5,000 square feet of floor space	\$300.00
5,001 to 7,500 square feet of floor space	\$390.00
7,501 to 10,000 square feet of floor space	\$515.00
10,001 to 15,000 square feet of floor space	\$665.00
Over 15,000 square feet of floor space	\$815.00
Retail food having take out or sit down dining:	
Applicable retail fee, plus	\$200.00
Commissaries (including caterers)	\$250.00
Mobile food vendors	\$125.00
Nonprofit charitable operation	\$45.00
Temporary food service/special event:	
1 to 5 food vendor booths	\$85.00
Each additional booth	\$20.00
Seasonal Farmers Market Vendor	\$100.00
Vending Machines	\$25.00
L. Garbage, Rubbish and Refuse	
Bulk Trash collection, for 1-5 items, per item	\$18.00

	Clean-Out, 6-10 items, flat fee	\$98.00
M.	Housing Standards	
	Annual housing license	\$60.00
	Housing license inspection or re-inspection fee, per unit	\$50.00
	Failure to appear for scheduled inspection	\$50.00
N.	Miscellaneous Licenses & Permits	
	Backyard Chicken License (initial application)	\$60.00
	Backyard Chicken License (renewal)	\$25.00
O.	Parks and Playgrounds	
	Seasonal adult and non-township ball field permits	\$500.00
	Township park pavilion	\$40.00
	Synthetic Turf Rental Fees:	
	Township Organization, Volunteer coaches, per hour	\$20.00
	Township Organization, Paid coaches/employees, per hour	\$45.00
	Non-Township Organization, Volunteer coaches, per hour	\$85.00
	Non-Township Organization, Paid coaches/employees, per hour	\$110.00
	Denny Gym Rental Fees, Half Court:	
	Township Organization, Volunteers/individual, per hour	\$60.00
	Township Organization, Paid coaches/business, per hour	\$110.00
	Non-Township Organization, Volunteers/coaches, per hour	\$85.00
	Non-Township Organization, Paid coaches/employees, per hour	\$150.00
	Denny Gym Rental Fees, Full Court:	
	Township Organization, Volunteers/individual, per hour	\$90.00
	Township Organization, Paid Coaches/business, per hour	\$175.00
	Non-Township Organization, Volunteers/individual, per hour	\$140.00
	Non-Township Organization, Paid Coaches/business, per hour	\$200.00
	Activity Rooms	\$50.00
	Studio/private	\$50.00
	Studio/business	
	Township/business	\$50.00
	Non-Township/business	\$75.00
	Environmental Lab:	
	Resident/private	\$60.00
	Township/business	\$80.00
	Non-Resident/private	\$75.00
	Non-Township/business	\$95.00
	Multi Use Room:	
	Half Room:	
	Resident, private, per hour	\$55.00
	Township, business, per hour	\$90.00
	Non-Resident, private, per hour	\$75.00
	Non-Township, business, per hour	\$130.00
	Full Room:	
	Resident, private, per hour	\$100.00
	Township, business, per hour	\$165.00
	Non-Resident, private, per hour	\$130.00
	Non-Township, business, per hour	\$200.00


P.	Peddling and Soliciting	
	Soliciting or peddling license by a township resident/landowner at their primary residence or owned property within Haverford Township, each two-day period (except Christmas tree sales)	\$50.00
	Soliciting or peddling license by a township resident at a location other than their primary residence or owned property within Haverford Township, or by a nonresident, each two-day period (except Christmas tree sales), per location	\$150.00
	Christmas tree sales, 45 day maximum	\$100.00
Q.	Poles	
	Erect any telephone, electric light or power pole	\$35.00
R.	Police Services	
	Photographs, each	\$15.00
	Fire investigation report	\$50.00
	Police incident report:	
	Each copy	\$15.00
	For senior citizens (65 years and older)	\$5.00
	Police accident investigation report:	
	Each 2 pages	\$15.00
	For senior citizens (65 years and older), each 2 pages	\$5.00
	Copies of any other files/reports, per page, plus the cost of postage	\$0.25
	Police details, per hour rate, per officer	\$90.00
	Civil service – entry level applicants	\$45.00
	Fingerprinting service, civilians, non-arrest related	\$35.00
	Block party permit	\$35.00
	Live music permit	\$10.00
	Special Event Race permit	\$50.00
	Police Body Camera Footage (per upload)	\$19.00
	Police Body Camera Footage (per minute of redaction)	\$1.00
	Music Festival (over 1,000 people)	\$150.00
S.	Sewage and Drainage Facilities	
	Sewer service connection fee	\$1,500.00
T.	Skating Rink	
	Advertising (per Board)	\$400.00
	Public skating	
	Adult, 7 years and over (1 ½ hours)	\$8.00
	Children, 6 years and under (1 ½ hours)	\$6.00
	Senior citizens	\$3.00
	Home schoolers	\$7.00
	Group rates	\$7.00
	High school hockey game admission	\$5.00
	Rental of upper meeting room, Resident/Non-Resident per hour	\$30.00/\$40.00
	Hourly group ice rental, Winter Season (Sept 1 – March 31)	\$375.00
	Hourly group ice rental, Spring Season (Apr 1 – May 31)	\$280.00
	Hourly group ice rental, Summer Season (June 1 – Aug 31)	\$250.00

Hourly group ice rental, "Last Minute Special" (reserved within 7 days for otherwise unreserved ice time)	20% Discount
Family membership books:	
Haverford Township residents	\$65.00
Nonresidents	\$70.00
Including skate rental	\$10.00
Skate rental	\$2.00
U. Subdivision and Land Development Application Fees	
Sketch plans and lot line changes	\$150.00
Minor subdivision, each submission	\$500.00
Major subdivision, each submission	
5-10 lots	\$1,000.00
11-25 lots	\$1,500.00
26 or more lots	\$2,000.00
Land development, per 20,000 square feet of lot area, plus \$100.00 per tenant/leasehold	\$1,500.00
[Note: See also Subsection E(1), Engineering escrows.]	
V. Streets and Sidewalks	
Excavations/opening of a public right-of-way:	
First 10 linear foot cut of an unimproved surface	\$24.00
Each additional 10 linear feet	\$9.00
First 10 linear foot cut of an improved surface	\$24.00
Each additional 10 linear feet	\$14.00
Plus:	
Improved surface restoration escrow (per every 5 linear feet)	\$1,000
Unimproved surface restoration escrow, per \$1,000 of cost	\$50.00
Street degradation fee for improved surface	\$100.00
Additional degradation fee if surface paved within the past five years:	
Per linear foot, if paved within 1 year	\$34.00
Per linear foot, if paved within 2 year	\$28.00
Per linear foot, if paved within 3 year	\$22.00
Per linear foot, if paved within 4 year	\$16.00
Per linear foot, if paved within 5 year	\$10.00
Road closing to traffic:	
Per hour, first 24 hours	\$5.00
Per day, each additional day	\$40.00
Right-of-way occupancy:	
First 24 hours	\$80.00
Per day, each additional day	\$10.00
Special inspections, per hour	\$25.00
Oversize or overweight loads, per day	\$500.00
Sidewalk and curb construction or replacement, each 50 feet	\$50.00
Petition to Open or Vacate Streets:	
Filing Fee	\$575.00
Professional Services fee, per hour	\$220.00

W.	Telecommunications	
	Wireless communication facilities.	
	Application fee per each facility in a right-of-way	\$330.00
	Per each other wireless communication facility	\$650.00
	Annual right-of-way (ROW) use fee	\$190.00
	Annual fee per authorized attachment to any single Township structure in the ROW	\$275.00
	Rental fees for attachment to Township structures outside of a ROW are negotiable, but not less than market rates	
	Professional services escrow deposit	\$2,500.00
X.	Zoning Hearing Board Applications & Appeals	
	Residential variances, appeals or special exceptions	\$550.00
	Nonresidential accessory signs or other accessory structures	\$700.00
	Subdivision related variances & new construction	\$700.00
	All other applications and/or appeals	\$2,000.00
Y.	Finance	
	Lien Service Fee, covers filing & satisfaction	\$125.00
	Revival of lapsed lien (20 year life)	\$100.00
	Interest rate of liens	10%, annual
	Tax Certification, per year	\$5.00
	Tax Certification rush service (if needed in less than <u>2</u> working days), additional flat fee	\$10.00
	Returned check charge	\$35.00
	Finance charge on all unpaid invoices over 60 days	15%, annual
	Duplicate tax bill fee	\$2.00
Z.	Delinquent Sewer and Trash	
	If a long-standing sewer and/or trash account is assigned to special counsel for collection, the property owner will be subject to the following fees and charges. Additionally, there shall be added to the below amounts any reasonable out-of-pocket expenses of counsel in connection with each of these services, as itemized in the applicable counsel bills, which shall be deemed to be part of the fees.	
	Verify data, setup and open file, prepare and send demand letter	Legal Fees - \$160.00
	Prepare and file Writ of Scire Facias; related bookkeeping	Legal Fees - \$250.00
	Court Fees	according to Delaware County fee schedule in effect
	Sheriff Fees	Varies
	Prepare and mail correspondence per Pa. RCP 237.1	Legal Fees - \$30.00
	Prepare and file Default Judgment; related bookkeeping	Legal Fees - \$175.00
	Court Fees	according to Delaware County fee schedule in effect
	Prepare and file Writ of Execution for Sheriff Sale	Legal Fees - \$800.00
	Court Fees	according to Delaware County fee schedule in effect
	Sheriff Fees	Varies
	Administrative Fees for Payment Schedule:	
	Three months or less	\$25.00
	More than three months	\$50.00
	Calculation of Payoff Figures on Delinquent Accounts assigned for collection	\$25.00

AA.	Hearing before the Board of Commissioners	
	Conditional Use	\$1,500.00
	Validity Challenges/Curative Amendments	\$2,000.00
	Change of Zoning Classification	\$2,500.00
	Inter-municipal transfer of liquor license application	\$1,500.00
BB.	Miscellaneous Fees	
	Record request and reproduction for subpoena or testimony:	
	Document search – hourly rate	\$25.00
	Witness Appearance (in additional to record fees):	
	First 3 hours, including travel	\$150.00
	Additional hour or portion thereof	\$25.00
	Mileage	Current IRS rate
	Professional Assistance/Special Events	
	Township Medic w/Township ALS vehicle - hourly rate	\$110.00
	Narberth EMS Assistance w/Narberth Ambulance –	Narberth stated rates
CC.	Parking Fees	
	Meter/Kiosk Parking (per 30 minutes)	\$.25
	Convenience fee (for meter/fine credit card transaction)	\$2.50
	Parking lot hang tags (quarterly)	\$90.00
	Parking meter violation	\$15.00
	Parking meter violation (after 5 days)	\$20.00
	Parking Card (initial issuance or replacement card)	\$5.00
	Parking Card (initial issuance) for Township senior citizens age 65 or over	waived
	Parking Card (time loaded) for Township senior citizens age 65 or over	2x credit
	Charging at electric vehicle station	
	(per hour, while charging)	\$1.00
	(per hour, if still connected 30 minutes after charge is complete)	\$2.00

RESOLVED, THIS 11th day of January, A.D. 2021.

Attest: 
 David R. Burman
 Township Manager/Secretary

TOWNSHIP OF HAVERFORD

 Gerard Hart, MD
 President, Board of Commissioners