

Haverford Township - Park and Recreation Board

Meeting: Tuesday, January 23, 2024

Time: 7:30 p.m.

Location: Room B, 1014 Darby Rd., Havertown Pa., 19083

Agenda

Roll Call

Reorganization:

Nominations for Chair and Vice chair

Public Forum

Approval of Minutes: November 28, 2023

Park Maintenance Report:

December – January Park Maintenance Report

Director's Report-

- Capital program update – Preston and Grange Basketball court work complete.
- Westgate equipment install complete. Next install to be done is Lawrence Road Park.
- Paddock sound measurements complete.
- Pennsy Trail update – Work on retaining walls to start in January.
- Darby Creek trail update – Bid was accepted and Premier Concrete earned the contract for extension.
- Grant application – Local share grant submitted for Darby Creek Trail and Brookline Park Project.
- Delco grants were announced and we didn't get the funding for Brookline Park that we applied for.
- PROs Presentation to BOC Monday February 5, 7pm at Township Building
- Trail Summit – Saturday, February 10 8:30-12pm at CREC

Old Business

New Business



Parks & Recreation Board

Agenda Link

Date received: No Agenda Received
Date & Time posted:

[Minutes Link](#)

Date received: 03/02/2023 @ 0931
Date & Time posted: 03/02/2023 @ 1010

Meeting Minutes

Date: Tuesday, January 24, 2023

Location: 1014 Darby Rd, Havertown, Pa., 19083 - Room B

Time: 7:30 P.M.

**Minutes of the Park and Recreation Board held on January 24, 2023
held at Township Building at 7:30 pm**

- 1) **Roll Call** – Michelle Alvarez, Rich Caroto, Joe Heller, Steve Cull, Jamie Jilozian, Steve Laughlin, Chris Bobbitt, Marc Merdinger
Also attending Brian Barrett and Jason O'Brien and Commissioners Gerry Hart

- 2) **Reorganization** – Nominations for Chair person –
Rich Caroto nominated Michelle Alvarez for Chair, Jamie Jilozian seconded it.
Rich Caroto made a motion to close nominations, Steve Cull seconded it – vote unanimous
Vote was unanimous for Michelle Alvarez for Chairperson (7-0).
Steve Cull nominated Rich Caroto for Vice chair seconded by Michelle Alvarez.
Jamie Jilozian nominated Chris Bobbitt, Joe Heller seconded it.
Joe Heller made a motion to table vice chair vote because Chris Bobbitt wasn't present for vote
Marc seconded it vote was unanimous (7-0).
Jamie Jilozian made a motion to open nominations for vice chair because Chris Bobbitt arrived at meeting late. Marc Merdinger seconded it, vote was unanimous (8-0).
Steve Cull nominated Rich Caroto for vice chair, Michelle seconded it.
Jamie Jilozian nominated Chris Bobbitt for vice chair Joe Heller seconded it.
Steve Cull made a motion to close nominations, Jamie Jilozian seconded it.
Joe Heller, Chris Bobbitt, Jamie Jilozian and Steve Laughlin voted for Chris Bobbitt.
Steve Cull, Rich Caroto and Michelle Alvarez voted for Rich Caroto. Marc Merdinger abstained.
Chris Bobbitt won nomination 4-3

- 3) **Public Forum** –David Ogg – 215 Colfax Road, David asked about the legality of the installation of the pickle ball courts at Paddock Park. He stated that pickle ball play violates the noise ordinance. He asked that we get a sound engineer to test any noise mitigation that is installed.
Jim DeMarco – 301 Colfax Road, Jim also came to discuss Pickleball at Paddock Park.
He wanted to know about efforts to sound proof the courts, he also recommended reduced hours and reduced number of courts in play.
Camille DeMarco - 301 Colfax Road, Camille asked about the Net pix pickleball group that gets a permit at Paddock courts. She said they have a lot of non-residents in that group.
Paul and Susan Kelly – 303 Colfax Road – They came about Pickle Ball at Paddock, they recommended we move the courts from Paddock or close them until a solution could be found to the noise issue.
Lou Ventura – 305 Merrybrook Drive, Tom McCormack 2600 Ashwood Road, Lou and Tom were there to advocate for a hockey court at Paddock. They asked to repave the old hockey court and put up nets.

- 4) **Approval of Minutes** from November 2022 meeting – Joe Heller made a motion to approve the November minutes, Steve Cull seconded it Vote was unanimous 8-0.

- 5) **Park Maintenance Report** – Jason O'Brien
January 2023 Maintenance Report
Completed –
 - Completed installation of Gest Equipment
 - Completed leaf collection
 - Installed new post & rail fence at Phelam entrance of Gest
 - Reconstructed the CREC sandbox
 - Installed two new play panels at Andy Lewis Park
 - Winterized all park facilities

- Took down park flags for winter
- Took down all football goalpost
- Removed Paddock hitting wall and placed in storage
- Installed 5 new play pieces in Paddock
- Refilled all dog bag dispensers
- Performed annual rain garden maintenance, all gardens
- Trimmed all shrubbery and ornamental grasses around park signs
- Aerated all fields, seeded heavily worn areas
- Made repairs to wood structure in Elwell
- Repaired Merry Place Sign
- Repaired free libraries in Merry Plc and Andy Lewis Park
- Installed new foul netting at Genthert
- Repaired steering wheel on firetruck at Merwood
- Installed new ADA swing for Gest
- Repaired track slide at Elwell

Scheduled-

- Assess ballfields, schedule repairs
- Start making minor ballfield repairs
- Install new player benches for Coopertown
- Order new players benches for Elwell 60'
- Start playground safety inspections
- Install new benches in Paddock

- 6) **Director's Report-** HavaGood Times Winter – Spring edition
 Trail summit – February 4 will be virtual,
 Capital program update – Karakung Lights, Tennis hitting wall at Paddock,
 Memorial benches, Llanerch ADA work
 Pennsy trail update –
 Darby Creek trail update
 Brookline and PROs plans
 Field Users meeting – Wednesday, February 15 6:30-8:15pm @ CREC

- 7) **Old and New Business** – Joe Heller asked if hiring a sound engineer for Paddock Pickle ball is something we should consider. Joe also asked about balls running into street from the Turf field at Reserve. Could some type of barrier be erected?
 Steve Cull asked if there was a resolution to the Brookline and Hilltop sharing of lit fields.

Chris Bobbitt made a motion to adjourn at 9:15 pm. Steve Cull seconded it. Vote was unanimous.



Parks & Recreation Board

[Agenda Link](#)

Date received: 02/23/2023 @ 1424
Date & Time posted: 02/23/2023 @ 1433

[Minutes Link](#)

Date received: 04/04/2023 @ 0942
Date & Time posted: 04/04/2023 @ 0955

Meeting Agenda & Minutes

Date: Tuesday, February 28, 2023

Location: 1014 Darby Rd, Havertown, Pa., 19083 - Room B

Time: 7:30 P.M.

**Meeting of the Park and Recreation Board
February 28, 2023 at 7:30 pm
Township Building - 1014 Darby Road, Havertown**

1) **Roll Call** –

2) **Public Forum** –

3) **Approval of Minutes** from January 2023

4) **Park Maintenance Report** –
February 2023 Maintenance Report

5) **Director's Report**- HavaGood Times Summer edition available March 20 – online and mailed out
Day camp registration begins March 6, All other registration begins April 2
Trail summit recap –
Capital program update – Karakung Lights, Llanerch ADA work,
Grasslyn equipment scheduled for install, Hilltop fencing, Elwell equipment
Pennsy trail update – Contract signed, Preconstruction meeting to be scheduled
Darby Creek trail update – DCNR grant application for April

Spring Field users meeting - Field permits mailed out next week.

Brookline Plan – Brookline steering committee Meeting Tuesday, March 7,
Public meeting Wednesday, March 29, 7pm at CREC. Plan to present draft to BOC in April.

PROs plan - Steering committee meeting Wednesday, March 15.
Next Public Meeting Tuesday, May 9 at CREC 7pm

Paddock Update on Pickle Ball meeting with residents, Hockey Court update

McDonald Field Lights update

6) **Old Business.** –

7) **New Business**

**Minutes of the Park and Recreation Board held on February 28, 2023
held at Township Building at 7:30 pm**

- 1) **Roll Call** – Michelle Alvare, Rich Caroto, Steve Cull, Steve Laughlin, Chris Bobbitt, Sebastian Gressier
Also attending Brian Barrett and Jason O'Brien and Commissioners Gerry Hart

- 2) **Public Forum** – Lou Ventura 305 Merrybrook Drive and Tom McCarthy 2600 Ashwood Road.
Lou and Tom came to discuss their proposal for a hockey court at Paddock. They said they had started a petition and had hundreds of signatures in support. Their request is for the surface at Paddock to be paved and get permanent nets there. They also would like more fencing if possible. They said they would be willing to raise funds to move the project forward.

- 3) **Approval of Minutes** from January 2023 meeting – Steve Cull made a motion to approve the February minutes, Rich Caroto seconded it Vote was unanimous 6-0.

4) **Park Maintenance Report** – Jason O'Brien

February 2023 Maintenance Report

Completed –

- Started pre-season ballfield maintenance
- Had trees removed from Darby creek trail
- Completed park inspections
- Swing repairs, seats, chains, hangers & S-Hooks
- Replaced basketball nets- Bailey, Coopertown, Elwell, Preston, Merwood, Vets
- Repaired wood barrier in Grasslyn lot
- Ordered new players benches for Elwell
- Repaired tables in Paddock, Grange & Hilltop parks
- Removed stationary table from Merwood
- Repaired bleachers in Vets
- Repaired dugout roof in Vets
- Repaired bench Merwood
- Removed broken bench from Grasslyn
- Repaired post and rail fence in Powder Mill
- Repaired fence along coopertown path
- Secured wind screens in Westgate Pickle ball courts
- Aerated and seeded Stuart Field
- Replaced tennis net in Paddock
- Replaced basketball rim at Preston park
- Added play surfacing in Carrol park & Westgate
- Cleaned out Merry Plc storage building
- Removed downed tree in Grange

Scheduled-

- Continue baseball maintenance
- Remove old and install new equipment in Grasslyn
- Continue inspection repairs
- Put flags up in parks
- Turn on water to facilities
- Prep mowing equipment for cutting season

6) **Director's Report-** HavaGood Times Winter – Spring edition

Trail summit – February 4 will be virtual,

Capital program update – Karakung Lights, Tennis hitting wall at Paddock,

Memorial benches, Llanerch ADA work

Pennsy trail update –

Darby Creek trail update

Brookline and PROs plans

Field Users meeting – Wednesday, February 15 6:30-8:15pm @ CREC

- 7) **Old and New Business** – Chris Bobbit asked about fencing repairs on one of the basckstops at Merwood Field. Chris also asked about the status of the Polo field agreement with Lower Merion. Steve Cull asked about the possibility of steps behind the first base dugout at the Reserve softball field.

Chris Bobbitt made a motion to adjourn at 9:15 pm. Steve Cull seconded it. Vote was unanimous.



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Parks & Recreation Board

Agenda Link

[Minutes Link](#)

Date received: *NO AGENDA
PROVIDED BY GROUP*

Date received: 06/28./2023 @ 0901
Date & Time posted: 06/28/2023 @ 0918

Meeting Minutes

Date: Tuesday, May 23, 2023

Location: 1014 Darby Rd, Havertown, Pa., 19083 - Room B

Time: 7:30 P.M.

**Minutes of the Park and Recreation Board held on May 23, 2023
held at Township Building at 7:30 pm**

- 1) **Roll Call** – Michelle Alvare, Rich Caroto, Steve Cull, Chris Bobbitt, Steve Laughlin, Jamie Jilozian, Also attending Brian Barrett and Jason O’Brien and Commissioners Gerry Hart

- 2) **Public Forum** – Joe Rastatter 1258 Manor Road, Havertown – Joe made a request to name Field C at Veterans after former Commissioner Jim McGaritty. Joe explained that Commissioner McGaritty had been a strong supporter of Brookline baseball and youth sports. He asked if this could be done this year. **Matt Kelly** – 308 Kathmere Road, Havertown – Matt is on the Executive Board of Brookline baseball. Matt also wanted to support the naming of Field C after former Commissioner McGaritty. Matt stated that Brookline Baseball’s board is unanimous in their support of the renaming.

- 3) **Approval of Minutes** from April meeting – Steve Cull made a motion to approve the April minutes, Rich Caroto seconded it Vote was unanimous 6-0.

- 4) **Park Maintenance Report** – Jason O’Brien
May 2023 Maintenance Report

Completed

- Completed Elwell install
- Removed bus and added new spring rockers to Westgate play area
- Power washed Andy Lewis Park
- Removed lock from screen door at Normandy
- Placed Tennis Use Only on Paddock hitting wall
- Added two spring rockers to Elwell
- Added play surfacing to Hillside
- Repaired door locks on Hillside restrooms
- Turned on park water fountains
- Repaired Genthert dugout benches
- Installed railing on ramp at Llanerch
- Repaired hose bib at Normandy
- Repaired tire swing in Westgate
- Repaired broken bench in Elwell
- Reattached wind screens in Westgate courts
- Repaired lock on Vets shack
- Covered graffiti on Grange dugouts

Scheduled-

- Powerwash Pavilions
- Install memorial benches
- Install sound barrier in paddock
- Replace player benches at Coopertown
- Rebuild second volleyball court at Merry Plc
- Make repairs to Merry Place gazebo
- Start seasonal hedge trimming
- Order and install new fountain for Andy Lewis pavilion

- Install communication board in Andy Lewis Community Park
- Replace some trees along Pennsy Trail

5) Director's Report-

Capital program update – Karakung Lights, Elwell install complete, Westgate install, Grange equipment ordered.

Hilltop fencing repairs. Tree work.

Ribbon cutting at Llanerch Park May 18.

Freedom playground clean up rescheduled for Saturday June 3, 9am – 3pm

Pennsy trail update – Meeting on May 17 for immediate neighbors to review plans and schedule.

Staffing PM and Recreation

Brookline Plan – Last Steering Committee meeting Tuesday June 6, 7pm at CREC.

Final Public meeting Thursday, June 29 at CREC

PROs plan - Public Meeting was on Tuesday, May 9 at CREC 7pm.

Next Steering Committee meeting is Wednesday May 24 7pm at CREC.

Township Day – Saturday October 7, Rain date October 8

- 6) Motion -** Steve Laughlin made a motion to rename Field C at Veterans Park after former Commissioner McGaritty. Rich Caroto seconded the motion and it passed unanimously.

7) Old and New Business – Jamie Jilozian asked about the PROs plan being on the Township website.

Chris Bobbitt thanked the Rec Dept. for sharing a Park Board Calendar.

Steve Laughlin mentioned how informative the Park Tour was for a new board member.

Chris Bobbitt made a motion to adjourn at 8:30 pm. Rich Caroto seconded it. Vote was unanimous.



Parks & Recreation Board

[Agenda Link](#)

Date received: 06/26/2023 @ 1451
Date & Time posted: 06/26/2023 @ 1500

[Minutes Link](#)

Date received: 07/21/2023 @ 1006
Date & Time posted: 07/21/2023 @ 1032

Meeting Agenda & Minutes

Date: Tuesday, June 27, 2023

Location: 1014 Darby Rd, Havertown, Pa., 19083 - Room B

Time: 7:30 P.M.

Meeting of the Park and Recreation Board
June 27, 2023 at 7:30 pm
Township Building - 1014 Darby Road, Havertown

1) **Roll Call** –

2) **Public Forum** –

3) **Approval of Minutes** from May 2023

4) **Park Maintenance Report** –
June 2023 Maintenance Report

5) **Director's Report-**

Capital program update – Karakung Lights, Westgate install,
Ordering equipment Westgate, Foster, LawrenceRoad Park and Carroll Park.
Freedom playground clean up Saturday June 3, 9am – 3pm
Penny trail update – Ground Breaking for new bridge is on Friday, June 30 at 10am

Brookline Plan – Final Public meeting Thursday, June 29 at CREC.
Present to Board of Commissioners at BOC meeting on July 10
Funding plan

PROs plan - Steering Committee meeting was Wednesday, May 24 7pm at CREC.

6) **Old Business.** –

7) **New Business**

**Minutes of the Park and Recreation Board held on June 27, 2023
held at Township Building at 7:30 pm**

- 1) **Roll Call** – Michelle Alvare, Rich Caroto, Chris Bobbitt, Steve Laughlin, Jamie Jilozian, Sebastian Gressier Also attending Brian Barrett and Jason O’Brien and Commissioners Gerry Hart

- 2) **Public Forum** –N/A

- 3) **Approval of Minutes** from May meeting – Chris Bobbitt made a motion to approve the May minutes, Rich Caroto seconded it Vote was unanimous 6-0.

- 4) **Park Maintenance Report** – Jason O’Brien

June 2023 Maintenance Report

Completed-

- Sanded out engraved graffiti on Chatham Glen play equipment
- Rebuilt picnic tables in Westgate play area
- Painted shed in Foster tract
- Made repairs and painted the gazebo in Merry Plc
- Installed memorial benches- Powder Mill, Karakung Dr, Gest, Pennsy trail,
- Repaired Misters in Andy Lewis Park
- Sanded all wood benches
- Completed first round of hedge trimming
- Painted bridge in Merry Plc
- Repaired fire truck piece in Merwood
- Replaced toilet dispenser in Vets
- Repaired tables in Merwood
- Installed sound curtains for Paddock pickleball
- Painted bench in Gest
- Hung new signage for pickleball Westgate, Grange
- Ordered fountain for Andy Lewis Park
- Installed communication in Andy Lewis Park
- Replaced trees along Pennsy Trial
- Installed new player benches for Coopertown softball

Scheduled-

- Rebuild 2nd volleyball court in Merry Plc
- Assemble new bleachers for Genthert
- Repair slide in Westgate
- Powerwash pavilions

5) **Director’s Report-**

Capital program update – Karakung Lights, Westgate install,
Ordering equipment Westgate, Foster, LawrenceRoad Park and Carroll Park.
Freedom playground clean up Saturday June 3, 9am – 3pm
Pennsy trail update – Ground Breaking for new bridge is on Friday, June 30 at 10am

Brookline Plan – Final Public meeting Thursday, June 29 at CREC.
Present to Board of Commissioners at BOC meeting on July 10
Funding plan

PROs plan - Steering Committee meeting was Wednesday, May 24 7pm at CREC.

- 6) Motion - Steve Laughlin made a motion to rename Field C at Veterans Park after former Commissioner McGaritty. Rich Caroto seconded the motion and it passed unanimously.
- 7) **Old and New Business** – Chris Bobbitt asked about the Park Board calendar and any updates.

Michelle Alvare suggested we revisit the naming protocols for parks and buildings so we can make recommendations to the Board of Commissioners. Commissioner Hart stated that the Property Committee of the BOC is working on protocols for naming parks and buildings.

Jamie Jilozian made a motion to adjourn at 8:20 pm. Chris Bobbitt seconded it. Vote was unanimous.



Parks & Recreation Board

[Agenda Link](#)

Date received: 07/21/2023 @ 1006
Date & Time posted: 07/21/2023 @ 1031

[Minutes Link](#)

Date received:
Date & Time posted:

Meeting Agenda

Date: Tuesday, July 25, 2023

Location: 1014 Darby Rd, Havertown, Pa., 19083 - Room B

Time: 7:30 P.M.

Meeting of the Park and Recreation Board
July 25, 2023 at 7:30 pm
Township Building - 1014 Darby Road, Havertown

- 1) **Roll Call** –

- 2) **Public Forum** – Bank shot basketball

- 3) **Approval of Minutes** from June 2023

- 4) **Park Maintenance Report** –
July 2023 Maintenance Report

- 5) **Director's Report-**
Capital program update –Westgate repairs complete,
Ordered equipment for Westgate, Foster, Lawrence Road Park and Carroll Park.
Basketball courts at Preston and Grange.
Pennsy trail update – Construction schedule meeting updates.
Darby Creek trail updates – Surveying, permits, funding
Brookline Plan – Present to Board of Commissioners at BOC meeting on August work session August 7
Funding plan, Delco grant

- 6) **Old Business.** –

- 7) **New Business**



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